

MIDDLESEX WATER COMPANY ENTERPRISE

- JOB OPENING -

TIDEWATER UTILITIES, INC. MILLSBORO, DE

Job Title: Operator Assistant III (Southern District)

Department: Tidewater Production

Job Summary:

The Operator Assistant III reports to the District Senior Operator. This position performs assigned tasks in both company owned and contractually operated water/wastewater treatment facilities and supply plants within the service District(s).

Work Performed:

- Extensive driving to various plants throughout district.
- Perform general housekeeping duties at all water/wastewater treatment plants.
- Perform routine inspections, minor maintenance, and repairs to water/wastewater treatment plants, pumps, lift stations, collection systems, and distribution systems.
- Assist Licensed Operators with other tasks as required in the operation of all water and wastewater treatment facilities.
- Oversee chemical deliveries and filter media exchanges.
- Ability to calibrate instrumentation based on training.
- Enter data electronically using field computing equipment.
- Provide field support for other departments when directed.
- Perform Preventive Maintenance, calibration of chart recorders, analyzers, and other equipment as directed.
- Troubleshoot minor mechanical, piping, electrical and electronic systems and controls.
- Make observations and reports on biological, chemical, and physical plant processes.
- Lift chemicals which are approximately 65 pounds.
- May be required to work in multiple states.
- Must adhere to company and customer safety policies and procedures and use of appropriate PPE.
- Work with company provided software to prepare timesheets, leave requests, and emails.

Qualifications:

- High school diploma or equivalent, required.
- Must possess a valid driver's license.
- Good verbal communication skills.
- Good reading and writing skills.
- Able to read and understand technical instruction manuals.
- Ability to comprehend and work with numerical data.
- Able to perform basic algebra.
- Good overall mechanical skills.
- Competent in the use of basic hand tools.

Qualifications (continued):

- Able to use electrical Multi-meter.
- Competent in basic operation of computers.
- Familiar with MS Word and MS Excel.
- Have a demonstrated interest in water, wastewater, utilities, or environmental fields.

Physical Requirements:

- Must be able to pass Ishihara Test.
- Able to sit / drive for extensive periods of time.
- Work extended hours in inclement weather.
- Lift and carry 65 pounds.

You can submit your resume by: e-mail to HRG@middlesexwater.com by fax to 732-638-7667 or by mail to HR Generalist, Middlesex Water Company, 1500 Ronson Road, Iselin, NJ 08830.

No Phone Calls Please.

Candidates must possess authorization to work in the United States.

Middlesex Water Company and its' subsidiaries are an Equal Opportunity Employer.

Candidates must be able to pass a drug screen, pre-employment physical, background check, and have a valid driver's license.