

**MIDDLESEX WATER COMPANY
- JOB OPENING -**

EDISON, NJ

Job Title: Assistant Auxiliary Plant Operator

Department: Production

Job Summary:

The Auxiliary Assistant Plant Operator maintains, monitors, and operates production facilities and distribution system pressures utilizing both computer and manual instrumentation. This position assists the maintenance staff as scheduled.

Work Performed:

1. Assist the Plant Operator in the maintenance and monitoring of distribution system pressures and water storage tank levels.
2. Assist the Plant Operator in the monitoring and maintenance of flow to the wholesale customers.
3. Assist the Plant Operator in operating booster pumps, well fields, auxiliary pumping station, inter-connections and isolation, and flow reducing valves.
4. Assist the Plant Operator in operating pumps at the CJO Plant Intake Station in order to meet CJO Plant effluent flow requirements.
5. Assist the Plant Operator in monitoring and maintaining the water treatment process through the addition and adjustment of water treatment chemicals in order to meet changing raw water quality, operation, and monitoring of the filter backwash system and the maintenance of hydraulic flow through the plant.
6. Perform laboratory testing as required to monitor the treatment process.
7. Perform plant, well field, and distribution system record keeping.
8. Perform CJO Plant equipment and security checks as scheduled.
9. Assist the Plant Operator in the response to plant facility, distribution system alarm, emergencies and crisis situations through contact with on-call supervision and established emergency and crisis management procedures.
10. Handle customer inquiries, complaints, and problems in a courteous and polite manner through contact with various on-call personnel.

11. Assist Maintenance staff during the day shift as scheduled in the current operator schedule.
12. At the discretion of the Superintendent of Production, the Auxiliary Assistant Plant Operator may be required to fill in on odd shifts as required or needed.
13. Work rotating shifts, weekends, and holidays as scheduled or needed.
 - a. Note: Some mandatory overtime will be required as necessary to maintain facilities operation.
14. Prepare maintenance work requests as equipment issues or situations arise so they can be repaired.
15. Perform chemical receiving at CJO Treatment Plant and designated remote facilities and safe handling of 150# chlorine cylinders.
16. Perform other related duties as required by supervisor.
17. Adhere to and promote the Company safety policy and practices as it pertains to the job.

Qualifications:

- High school diploma or equivalent, required.
- Must have the ability to obtain T-1 license within four years of date of employment.
- Must have and maintain a valid driver's license.

Physical Requirements: The physical demands described here are representative of those that must be met by any and all employee to successfully perform the essential functions of this job.

- Individuals must pass a company pre-employment physical and drug screen prior to commencing work.
- While performing the duties of this job, the employee is required to lift up to 100 pounds, climb, crawl, stoop, reach, grasp, walk, and stand.
- Work emphasizes visual acuity and speech.
- Work emphasizes the ability to smell and hear.

You can submit your resume by: e-mail to HRG@middlesexwater.com by fax to 732-638-7667 or by mail to HR Generalist, Middlesex Water Company, 1500 Ronson Road, Iselin, NJ 08830.

No Phone Calls Please.

Candidates must possess authorization to work in the United States.

Middlesex Water Company and its' subsidiaries are an Equal Opportunity Employer.

Candidates must be able to pass a drug screen, pre-employment physical, background check, and have a valid driver's license.