MIDDLESEX WATER COMPANY

APPLICATION FOR WATER SERVICE

Account No. _____ **Tap No.** _____

Meter Size _____

_____ **Service Line** _____ **New Set** _____ **Previously Supplied**

Service Address _____

Block No. _____ **Lot** _____ **Phone #** _____

Name _____
(If Corporation, give exact Corporate Name)

Mailing Address _____

Name of Owner _____ **Address** _____
(If other than Applicant)

This application is subject to the Standard Terms and Conditions contained in the Company's Tariff on file with the Board of Public Utilities.

Customer Signature _____ **Owner/ Tenant**

Email Address _____

APPLICATION REVIEWED & ACCEPTED - MIDDLESEX WATER COMPANY

By _____ **Date** _____

This application is also subject to the following conditions, provisions and undertakings, all of which are agreeable to the Customer:

All service line installations from curb to house must be laid in a separate trench with a cover of not less than 4 feet over the top of the pipe. Service lines installed in trenches with sewer or gas lines will not be connected.

If this application is accepted, the Company will grant permission to connect the service pipe. Connections however are to be made only by persons authorized by the Company.

The Company reserves the right to set, replace, or remove a meter or meters at any time: to shut off water temporarily in cases of necessity or permanently whenever there is a misuse or waste of water.

If objections in writing are not received by the Company within ten days after receipt of bill, such bill shall be deemed to be correct and binding upon the Customer.

When water is cut off for non-payment of bill, the charge for turning on the water shall be in accordance with the terms and conditions of the Company.

The Customer shall pay for the damages to meters resulting from freezing or acts of negligence of himself or his tenants or agents.

The Company will turn water off provided the Customer gives five days' notice in writing of his wish to have supply discontinued.

DEPOSIT _____

APPLICATION RECEIVED _____ **Date** _____

SERVICE LINE READY: YES / NO

MIDDLESEX WATER COMPANY (MWC) APPLICATION FOR DOMESTIC WATER SERVICE:

- Customer must provide copy of ***SITE PLAN OR SURVEY*** reflecting where the water service line is being installed**.**
- Water Service lines cannot be installed in driveways. (Be it existing or a new install)
- Water Service lines must be 4 feet from sanitary sewer trench.
- The customer's portion of the service should be installed to within 6 inches of the curb or street
- The customer must stake out the location of the service.

FOR 2" METER & BELOW (*MOST METERS WILL BE INSTALLED IN A METER PIT)*

- MWC will install a **meter & meter pit in between curb & sidewalk / preference 1; behind the sidewalk / preference 2; or in sidewalk / preference 3**. (MWC owns & maintains the meter & pit)
- Customer must submit site plans for determination of meter pit placement.
- If determined meter pit to be installed in sidewalk, the Contractor/Customer must leave out 2 Slabs of concrete sidewalk (not poured) so that the meter pit can be installed.
- MWC Restoration Contractor will restore sidewalk within 30 days of installation of pit – weather permitting. (During winter months the 30 days may be extended due to the weather)

FOR 3" METER OR ABOVE

- Meters shall be installed in an above ground, heated meter enclosure, installed, owned and maintained by the customer.
- The meter enclosure must be located within 10 feet of the curb, unless otherwise approved by the Distribution Department at MWC.
- When MWC permits the meters to be installed inside the customer's commercial, multi-unit dwelling or industrial building, the meters shall be located in a clean, dry, heated, illuminated, safe place not subject to great variations in temperature & within 5 feet to the point of entrance of the connecting pipe.
- The location shall be as close to the curb as possible so as to minimize the unmetered length of the customer's connecting pipe and it shall be separated from the remainder of the premise by a permanent wall with a single exterior entrance such as to be easily accessible by vehicle and personnel via firm paved/concrete surface
- Meter room can only contain the water metering & related equipment (no other utilities ex. Gas & Electric) can be located in the room.
- MWC needs to be able to get a sling on the meter and lift the meter straight up and out of the box. This means it must have a removable roof panel or a hatch in the roof.
- If the applicable service line falls into MWC Cross Connection Program a Reduced Pressure Zone (RPZ) will be required which will need to be installed in an above ground headed enclosure unless otherwise approved by the Distribution Department at MWC. MWC Cross Connection Control Program & RPZ requirement documentation can be provided by Engineering. (See phone # below)

MULTI UNIT DWELLINGS

- Developer must submit site plans to the Engineering Dept. for review by the Engineering & Distribution Dept. They will determine service location & total number of meters needed.

IMPORTANT NOTATIONS FOR ALL APPLICATIONS

****** PRIOR TO MWC INSTALLING THE TAP & METER******

The customer must contact the MWC Engineering Dept at 732-579-6803 or via email at jschoen@middlesexwater.com at least 6 weeks prior to advise that they are ready for the installation of tap & meter. County & State roads may require additional advance notice, contact the Engineering Dept. for more information.

The waiting time of 6 to 8 weeks for installation starts from the date the service is inspected & approved by MWC, not the date of the application.

IF MWC FINDS THAT THE SERVICE LINE IS NOT RUN AS INDICATED ON THE SITE PLAN, MWC WILL NOT INSTALL THE WATER SERVICE.

MWC REQUIRES A SIGNATURE WHEN TURNING ON THE WATER. IF NO ONE IS PRESENT THE WATER WILL NOT BE TURNED ON AT THE CURB WHEN INSTALLATION IS COMPLETE

I have received the above information: _____

Date: _____