



JOIN OUR TEAM!

Join our team and help play an important role in delivering one of life's basic necessities...WATER!



Distribution Foreman

Are we **RIGHT** for you?

The word **RIGHT** stands for what we **VALUE**: Respect, Integrity, Growth, Honesty and Teamwork.

Why join our team?

Tidewater Utilities, Inc. has been Delaware's premiere water company since 1964. We have created a work environment that promotes professional development and finding your passion. We understand the importance of our services and the individuals who uphold our reputation.

Joining our team means that you have a multitude of benefits that support you in and out of the workplace such as- full medical, dental, and vision benefits, 401k, paid time off, tuition reimbursement, employee assistance program, and more. To learn more, please visit www.middlesexwater.com/tidewater-utilities.

Job Summary:

The Distribution Foreman is responsible for overseeing all necessary tasks involved with the installation and repair of water services, maintenance and repairs on the distribution system, manage the fire hydrant program, wastewater collection systems and assists with all new construction projects. Monitors and controls the daily operations of distribution crews to ensure all work is completed in a manner that meets our customer's needs, established safety procedures and is consistent with industry standards. Reports to the Superintendent of Distribution. The successful candidate will be passionate about supporting and driving the Company's Values, **RIGHT**: Respect, Integrity, Growth, Honesty and Teamwork.

Work Performed:

- Troubleshoots problems within the water distribution and wastewater collection systems.
- Manages all distribution section materials, tools and equipment and manpower.
- Assist in the development, execution and monitoring of long range planning and objectives.
- Responsible for the scheduling and installation of new water services.
- Responsible for effecting repairs on services, distribution mains and collection systems.
- Assists the Director and Superintendent with new distribution and collection projects.
- Assist in the development and monitoring of contingency plans and procedures.
- Coordinates Miss Utility locates for work to be performed.
- Provides all necessary materials and equipment for distribution crews.
- Helps solicit bids for equipment and materials.

- Reviews and inspects completed work to ensure accuracy and efficiency.
- Prepares purchase orders and receives invoices for distribution and collection systems.
- Assist in the preparation and updating of annual budgets for distribution and capital budgets.
- Reviews distribution blue prints for new construction.
- Organizes wastewater collection systems scheduled maintenance and jetting.
- Meets with project supervisors and contractors to discuss and solve problems.
- Conducts performance reviews of distribution utility workers.
- Analyze monthly material and equipment requirements, works within budget constraints.
- Interfaces with Operations, Maintenance, and Customer Service Departments.
- Coordinates water main flushing on new and existing systems to maximize water quality.
- Manage the fire hydrant inspection and maintenance program.
- Oversees work performed for White Marsh and Tidewater Environmental Services.
- Performs supervisor after hour's on-call rotation.
- Performs all other tasks as assigned.

Qualifications:

- Minimum of five year's experience working in the water/wastewater field and managing water utility crews.
- Experience with interpretation or application of local, state, and federal laws, rules, regulations, policies and procedures.
- Ability to read and interpret construction drawings.
- Possess ability to interact with people in a professional manner.
- Ability to be proficient in using the computer on a regular basis.
- Valid driver's license.

Candidates must possess authorization to work in the United States.

Candidates must be able to pass a drug screen, pre-employment physical, background check, and have a valid driver's license.

You can submit your resume and salary requirements by: e-mail to HRDE@middlesexwater.com by fax to 732-218-1169 or by mail to HR Generalist, Middlesex Water Company, 485 Route One South, Building C 4th floor, Iselin, NJ 08830.

No phone calls please. We thank all applicants in advance for their interest; however, only those applicants who are being considered for the position, or are currently employed by Middlesex Water Company will be contacted.

Middlesex Water Company and its' subsidiaries are an Equal Opportunity Employer.